

**MEETING OF THE BOARD OF TRUSTEES OF THE  
SOUTHLAKE MOSQUITO ABATEMENT DISTRICT  
MINUTES  
July 8, 2019**

1. **ROLL CALL**

The meeting was called to order at 7:30 p.m. by President Barbara Struthers. Trustees Roger Simonson, Dan Rubin, Susan Levy and Tony Bilotti were present. District Attorney Robert J. Masini and George Balis of Clarke were also in attendance.

2. **PUBLIC COMMENT**

No members of public present.

3. **MINUTES**

The Trustees reviewed the minutes of the June 10, 2019 regular meeting. Motion by Trustee Levy and seconded by Trustee Bilotti to approve the minutes of the June 10, 2019 regular meeting. All in favor. Motion passed.

4. **TREASURER'S REPORT**

The trustees reviewed the June 2019, treasurer's report. The report showed that \$785,071.52 were in the District's accounts at the end of June.

Following a brief discussion Trustee Simonson moved to accept, as presented, the Treasurer's Report for June 2019. Seconded by Trustee Bilotti. All in favor Motion passed.

5. **BILLS**

The Trustees considered the following bills:

1. Grach, Masini, Hazan & Gurysh, LLP - \$1,445.25 – Legal Services.
2. Liberty Business Systems - \$200.00 – Website Maintenance
3. Smith Accounting Services - \$100.00 –Accounting Services.
4. Clarke Environmental Mosquito Management - \$65,536.00 – Fourth Contract Installment and \$22,319.61 for adulticiding and harborage treatments from June 11 to July 1, 2019 – Total \$87,855.61.
5. AMCA - \$725.00 – Renewal of memberships for all five trustees.

In connection with the review of the bills, Trustee Levy initiated a discussion concerning the District's financial position. She pointed out that primarily because of greater than typical expenses during the past two seasons, especially 2018, the District's cash reserves have dropped from over one million dollars to about \$700,000.00. This cash position is only about \$150,000 above the average anticipated annual expenses. Trustee Levy asked the trustees to review the adulticiding services provided so that more discretionary cost control during the season could be exercised. The trustees discussed those services especially as to what is provided in Riverwoods during a season because of its proximity to the Des Plaines River and its dense forested areas. They discussed the ULV treatments within the District and the driveway treatments provided in Riverwoods.

They discussed doing full adult treatments only when West Nile Virus has been detected and at a higher nuisance threshold count. The trustees decided to eliminate the driveway treatments.

Following the discussion Trustee Levy moved that the bills be paid as presented. Seconded by Trustee Simonson. Roll Call. Ayes: Simonson, Bilotti, Rubin, Levy and Struthers. Nays: None. Motion passed.

6. **OLD BUSINESS**

A. Discussion and possible action on roll out of social media outlets for District information and on public education initiatives. – Trustee Rubin reported that he has posted a couple of times on the District's Facebook page. He said that he found a University of Florida social media plan that can be used to guide the trustees in posting items, however, it will still be necessary for input from a trustee for what to actually post. He asked Mr. Balis if Clarke could provide information for use. Mr. Balis said that Clarke's media and public relations person could provide content at appropriate points during the season that could be posted by the District to its site. This assistance can be provided at no charge to the District. Trustee Rubin suggested that the District contact the municipalities with State Health Department notifications on mosquito disease related matters. Mr. Balis said that over 70 calls or e-mails were received by Clarke from the District, the majority were to report standing water.

7. **NEW BUSINESS**

President Struthers reminded all that the District would have a table at the Highwood Market on July 17. She suggested a 4:00 p.m. arrival for the 4:30 p.m. start of the market for those trustees attending.

The trustees briefly discussed the renewal of memberships with the AMCA.

8. **REPORTS**

A. Clarke Report – Mr. Balis distributed the written monthly report for June and discussed it with the trustees. He mentioned that the WNV counts coming in at this time are higher than the predictive models. However, no human cases have been reported in Illinois. Mr.

Balis told the trustees he is meeting with the Highland Park Park District this week concerning the mosquito populations at the now closed, Highland Park Country Club. The area is becoming a breeding problem now that it is going natural. He also told the trustees that all sites in the District are in the process of being inspected.

9. **ADJOURNMENT.**

Trustee Struthers moved that the meeting be adjourned. Seconded by Trustee Levy. All in favor. The meeting adjourned at 8:55 p.m.

Respectfully submitted,

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Roger Simonson, Secretary of Southlake  
Mosquito Abatement District